

**BRADFORD EXEMPTED VILLAGE BOARD OF EDUCATION
MAY 14, 2018
REGULAR SESSION 6:30 PM
EXECUTIVE SESSION IF NECESSARY**

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

ROLL CALL Time:

Dr. Swabb		Mrs. Brewer		Pastor Reindel		Mr. Besecker		Mr. Miller	
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BOARD PRESIDENT’S REPORT: DR SCOTT SWABB

- A. Welcome
- B. Review of Agenda
- C. Student Spotlight

Emma Morton – Tabatha Canan

Emma Morton is the 3rd grade student in Mr. Grillot’s class I would like to spotlight. She is the daughter of Brandon and Nicole Cain. Emma is a role model for her classmates. Emma is on task, organized, willing to help and always ready to work. She is kind, caring, considerate of others, has a positive attitude and always has a smile on her face! Emma is definitely one of Bradford’s BEST and an asset to our school!

Irina Dingman - Matt Triplett

I would like to introduce the Class of 2018 Valedictorian, Ms. Irina Dingman, Irina is the daughter of Danny and Joyce Dingman. Irina was awarded the President's Award for Educational Excellence. After graduation, Irina plans to attend Berea College in Kentucky. Congratulations Irina on your high school achievements.

Hunter Penkal - Matt Triplett

I would like to introduce the Class of 2018 Valedictorian, Mr. Hunter Penkal, Hunter is the son of John and Angie Penkal. He has participated in football for 4 years, powerlifting for 4 years and track for 3 years all while maintaining a 3.96 GPA. Hunter was awarded the Franklin B. Walter All-Scholastic Award. He has been in National Honor Society for 3 years and served as National Honor Society president this past year. After graduation, Hunter plans to attend Hillsdale College and play football. Congratulations Hunter on your high school achievements.

Maia Stump - Matt Triplett

I would like to introduce the Class of 2018 Valedictorian, Ms. Maia Stump, Maia is the daughter of Don and Angie Sump. She has participated in basketball for 1 year, golf for 1 year, cross country for 2 years, indoor track for 2 years, and outdoor track for 4 years while maintaining a 3.96 GPA and receiving Honor Roll and Top 10% for 4 years. She has been in National Honor Society for 1 year and FCCLA for 2 years. After graduation, Maia plans to attend Indiana University East to major in Biology and later go to Med School to become a pediatrician. Congratulations Maia on your high school achievements.

Christina Crosby - Matt Triplett

I would like to introduce the Class of 2018 Salutatorian, Ms. Christina Crosby, Christina is the daughter of Doug and Tammy Crosby. She has participated in track for 3 years while maintaining a 3.86 GPA and receiving Honor Roll for 4 years. Christina has participated in Skills USA 2 and has been a state champion and national competitor the past two years. Christina is undecided on her plans after graduation. Congratulations Christina on your high school achievements.

D. Staff Spotlight - Skip Miller by Joe Hurst

During this school year, Skip Miller has been adjusting to his new job. Most people would take a year before diving deep into many changes, but not Skip! As the Maintenance Supervisor Skip has taken on the responsibility for resurfacing the parking lots, helping with finishing touches on the maintenance barn, landscaping, HVAC, building maintenance and most recently, our \$108,000 lighting project. Skip has constantly found ways to improve the building and grounds and has the expertise of doing many of the projects himself, saving valuable money for the district and taxpayers.

ADOPTION OF THE AGENDA

- A. Additions and Deletions to Agenda
- B. Approval of the Agenda

Motion: _____ Second: _____

Dr. Swabb		Mrs. Brewer		Pastor Reindel		Mr. Besecker		Mr. Miller	
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APPROVAL OF MINUTES

- A. April 9, 2018 - Regular Meeting

Motion: _____ Second: _____

Dr. Swabb		Mrs. Brewer		Pastor Reindel		Mr. Besecker		Mr. Miller	
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ADMINISTRATIVE REPORTS

- A. Joe Hurst, Superintendent
 - safety plan
 - transportation update (van, bus, barn)
 - asphalt plan
 - beginndergarten class
- B. Mrs. Michelle Lavey, Elementary Principal
- C. Mr. Matt Triplett, Secondary Principal
- D. Mr. Bob Daugherty, Dean of Students
- E. Mr. John McGiffin, Athletic Director/Transportation Director
- F. Mrs. Maria Brewer, Upper Valley CC update

PUBLIC PARTICIPATION

FINANCIAL REPORT FROM THE TREASURER: Mrs. Carla Surber

Consent Calendar (items 1 through 8) All matters listed under the Consent Calendar are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Calendar and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda items:

1. Financial Journal . April, 2018
2. Check Register . April, 2018
3. Then & Now certification of bills that were obligated by employees of the district:
 - Pitney Bowes, Inc, encumbered \$200.00, payable \$223.98
 - Stanton Sheet Music - encumbered \$350.00, payable \$350.93
 - Houghton Mifflin Co., LLC - encumbered \$1,048.63, payable \$1049.19
 - Promotional Innovations, Inc. - encumbered \$1,045.03, payable \$1,065.03
 - World's Finest Chocolate - encumbered \$1,500.00, payable \$1,595.00
 - Miami County Sheriff's Department - encumbered \$2,000.00, payable \$2,250.00
 - Hauer Music House, Inc - encumbered \$400.00, payable \$504.30
 - Card Member Services (Amazon) - encumbered \$47.18, payable \$48.03
 - Card Member Services (Decker Equipment) - encumbered \$269.55, payable \$300.81
 - Council on Rural Services - encumbered \$20,000.00 - payable \$21,315.00
4. Approval of Permanent appropriations for necessary amendment.
5. Approval of Transfers and Advances for the month.
6. Approval of donations from the following organizations:
 - Covington Savings & Loan \$250.00 for Senior Breakfast.
 - Bradford Church of the Brethren \$262.84 for student fees.
 - Upper Valley Career Center \$100.00 for FFA
 - Miscellaneous Sign Language Class donation \$5.00
 - Donald Stackhous \$50.00 for Sign Language Class
 - Bradford PTO \$9239.56 for Washington DC Trip
 - Miscellaneous Spring Book Fair Donations \$10.21
7. Recommend the approval of IRC Section 125 Plan changing the wording ~~to~~ or maximum to not exceed the limit as indicated by the IRS in accordance with the law, as of January 1, 2018.
8. Recommend approval of the liability, fleet, and property insurance quote from the Southwestern Ohio Educational Purchasing Council in the amount of \$31,498.00, which is lower than the prior years expense of \$33,307.00.
9. Approve tuition reimbursement for Tabitha Breeze in the amount of \$125.00.
10. Recommend that the Board of Education direct the Treasurer to analyze the group rating analysis for 2019 and award to the company who saves the district the most from group

participation.

Motion: _____ Second: _____

Dr. Swabb		Mrs. Brewer		Pastor Reindel		Mr. Besecker		Mr. Miller	
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11. Recommend the approval of filing the financial reports for the periods ending June 30, 2017 and 2016, under the Other Comprehensive Basis of Accounting for the completion of the audit for that period. The Citation will be accepted for the period involved but review for future filings will be taken under advisement and it will be ascertained whether this is the most advantageous way to continue doing business.

Motion: _____ Second: _____

Dr. Swabb		Mrs. Brewer		Pastor Reindel		Mr. Besecker		Mr. Miller	
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12. Recommend approval of the revised 5-year forecast as required by the Ohio Revised Code to be filed prior to May 31, 2018.

Motion: _____ Second: _____

Dr. Swabb		Mrs. Brewer		Pastor Reindel		Mr. Besecker		Mr. Miller	
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13. Recommend that the board advertise for quotes and/or bids relating to an asphalt project for parking lots as determined by the maintenance supervisor in accordance with the previous 5-year plan

Motion: _____ Second: _____

Dr. Swabb		Mrs. Brewer		Pastor Reindel		Mr. Besecker		Mr. Miller	
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OLD BUSINESS

NEW BUSINESS

Consent Item (item 1 through 7) All matters listed under the Consent Items are considered by the Board to be routine and will be enacted by the Board in one motion in the form listed below. Members of the Board, staff, or the public may request specific items to be removed from the Consent Items and be discussed and voted upon separately.

The Superintendent recommends approval of all Consent Agenda Items pending completion of all necessary requirements including certifications/licensure and successful completion of criminal background checks:

1. Employment/Resignations

- a. Certified Personnel - One (1) Year Substitute Contract for the 2017-2018 school year:
Joe Lemaster
- b. Classified Personnel – Re-employment – Two (2) Year limited Non-teaching Contract, effective for the 2018-2019 school year:

Sandra	Frantz	-	Board	Secretary
Michelle	Enis	-	Cafeteria	Staff
Felicia	Gloyd	-	Cafeteria	Staff

Michelle Brown - Bus Driver
- c. Three (3) Year contract for Cheryl Clark as the Bradford Exempted Village School District/Cafeteria Supervisor commencing on August 1, 2018 and ending on July 31, 2021.
Cheryl Clark
- d. Classified Personnel - One (1) Year Substitute Contract for the 2017-2018 school year:
Jessica Sherman - Substitute Secretary, substitute cafeteria, substitute custodian, substitute housekeeper
- e. Supplemental Assignments - One (1) Year Supplemental Contract for the 2018-2019 school year:

Chris Hawk	Head Varsity Football Coach (step 1)
Wanda Roberts	Head Varsity Cheerleading Advisor Football/Basketball (step 4)
Robert Grillot	Head Varsity Cross Country Coach (step 5)
Ryan Schulze	Head Varsity Boys Golf Coach (step 2)
Holly Beam	Head Varsity Volleyball Coach (step 1)
Dante Dunston	Head Varsity Boys Basketball Coach (step 1)
Greg Hale	Powerlifting Coach (step 7)
Shane Snyder	Weight Room Supervisor (step 0)

Crystal Yingst	IAT Team (K-12)
	IEP Writing
	9th Grade Class Co-Advisor

Laura Sneed	IAT Team (K-12)
	Washington DC Trip Advisor
	9th Grade Class Co-Advisor

Zackery Delloma	NHS Advisor
Sharon Moore	HS Yearbook Advisor
Tabatha Canan	HS Student Council
	Friday School Monitor

Rocco Latino	Resident Educator Mentor
Cindy Hoelscher-Fair	IEP Writing

	Senior Class Advisor	
	Resident Educator Mentor	
Angela Szary	SLO Committee	
Melodie Myers	10th Grade Class Advisor	
Wendy Ray	Guidance	
Sara Timmerman	IEP Writing	
	Special Education HS Curriculum Team Leader	
	Renaissance Coordinator	
	IAT Team (K-12)	
Ruth Estes	Elementary Yearbook Advisor	
	11th Grade Class Advisor	
Doug Albright	Band/Music	Director
Tracey Mueller	IEP Writing	
Sarah Jasinski	IEP Writing	
Tina Schmitz	IEP Writing	

f. Classified Personnel - One (1) Year Substitute Contract for the 2018-2019 school year (pending current background check and certification):

Charity Acree
 Substitute Custodian

Cathy Baker
 Substitute Aide
 Substitute Secretary

Jerry Bazill
 Substitute Bus Driver

Athena Beachler
 Substitute Aide
 Substitute Cafeteria
 Substitute Secretary

DeAnn Black
 Substitute Aide
 Substitute Cafeteria
 Substitute Custodian

Sally Brewer
 Substitute Aide

Michelle Brown
 Substitute Aide
 Substitute Cafeteria

Lori Cordonnier
 Substitute Aide

John Cruse III
 Substitute Aide
 Substitute Cafeteria
 Substitute Custodian
 Substitute Lawn Care

Julie Davis
 Substitute Cafeteria
 Substitute Custodian
 Substitute Housekeeper

Lauren Dues
 Substitute Aide
 Substitute Cafeteria

Michelle Enis

Substitute Custodian
Bonnie Flora
Substitute Bus Driver
Dale Gade
Substitute Custodian
Substitute Lawn Care
Felicia Gloyd
Substitute Aide
Pamela Harmeson
Substitute Aide
Substitute Secretary
Pamela Hart
Substitute Custodian
Substitute Housekeeper
Tina Hill
Substitute Aide
Substitute Custodian
Substitute Housekeeper
Stacy Inman
Substitute Aide
Patricia Johnson
Substitute Aide
Substitute Secretary
Norma Kenworthy
Substitute Custodian
Substitute Housekeeper
Steve Kenworthy
Substitute Custodian
Substitute Housekeeper
Substitute Lawn Care
Harold Kinnison
Substitute Custodian
Substitute Lawn Care
Doug Lavey
Substitute Bus Driver
Laura McGiffin
Substitute Secretary
Substitute Cafeteria
Substitute Aide
Substitute Custodian
Diane Painter
Substitute Custodian
Substitute Housekeeper
Substitute Cafeteria
Carol Reed
Substitute Custodian
Substitute Housekeeper
Jennifer Sargent
Substitute Aide
Substitute Cafeteria
Substitute Custodian
Manda Schaffer

Substitute Bus Driver
 Substitute Aide
 Shon Schaffer
 Substitute Bus Driver
 Tina Schmitz
 Substitute Bus Driver
 Amy Spradlin
 Substitute Custodian
 Lori Seman
 Substitute Custodian
 Substitute Housekeeper
 Jessica Sherman
 Substitute Aide
 Substitute Secretary
 Substitute Custodian
 Substitute Cafeteria
 Substitute Housekeeper
 Daniel Williams
 Substitute Bus Driver
 Substitute Custodian
 Patricia Wooddell
 Substitute Aide
 Substitute Cafeteria
 Substitute Custodian
 Substitute Housekeeper

- g. The Superintendent recommends approving the following volunteers for the 2018-2019 school year:
 - Stacey Garner
 - Athena Beachler
 - Karen Hauck
 - Cathy Helmick
 - Candace Skinner
 - Larry Yount
 - Mary Alice Yount
 - Naomi Yount
- h. Continue contracted services with Roxanne Stocksdales for EMIS as needed.
- i. Certified Personnel - Resignation - Accept the resignation from Patrick McKee effective July 23, 2018

The Superintendent recommends the above personnel to be employed.

2. Superintendent recommends that upon successful completion of their high school work (credit and testing requirements as established by the Bradford Exempted Village Board of Education), the presented list of candidates for the Class of 2018 be recommended for graduation from Bradford High School on Saturday, May 26, 2018:

Jake Barga	Alexandria Bennett
Andrew Branson	Ivee Brubaker
Paige Canan	Christina Crosby
Hayden Dickerson	Irina Dingman
Brooke Fair	John Fike
Hannah Fout	Cole Gambill

Chelsea Gill
 Samantha Grow
 Kurt Hoover
 Zach Jones
 Clay Layman
 Konnor Locker
 Kyle Mills
 Hunter Penkal
 Lance Preston
 Adam Rostkowski
 Parker Smith
 Aspen Weldy
 Thomas Wilt

Karizma Gillette
 Noah Hamilton
 Cierra Houser
 Valerie Kissinger
 Damion Litten
 Dia'La'Quan Millhouse
 Destiny Otte
 Josh Phillips
 Christian Ross
 Jordan Shellabarger
 Maia Stump
 Chris Weber
 Bailey Wysong

WHEREAS this Board has posted the above positions as being available to employees of the District who hold education licenses, and no such employees meeting all of the Board's qualifications have applied for, been offered, and accepted such positions, and

WHEREAS this Board then advertised these positions as being available to licensed individuals not employed by this District, and no such people meeting all of the Board's qualifications have applied for, been offered, and accepted such positions,

Be it THEREFORE RESOLVED, that the above non-licensed individuals be employed as noted for the 2018-2019 school year.

END OF CONSENT AGENDA

Motion: _____ Second: _____

Dr. Swabb		Mrs. Brewer		Pastor Reindel		Mr. Besecker		Mr. Miller	
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FIRST READING FOR THE FOLLOWING NEOLA POLICIES:

Volume 36 Number 2

Policies:

- 4121** - Criminal History Record Check (Revised)
- 4162** - Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety Sensitive Functions (Revised)
- 5111** - Eligibility of Resident/Nonresident Students (Revised)
- 5112** - Entrance Requirements (Revised)
- 8400** - School Safety (Revised)
- 8600.04** - Bus Driver Certification (Revised)
- 9141** - Business Advisory Council (Revised)

Technology Collection - Phase IV

Policies:

- 7530** - Lending of Board-Owned Equipment (Revised)

7530.02 - Staff Use of Personal Communication Devices (Revised)

7542 - Access to District Technology Resources and/or Information Resources from Personal Communication Devices (Revised)

7543 - Utilization of the District's Website and Remote Access to the District's Network (Revised)

Special Update April 2018

Policy:

2271 - College Credit Plus Program (Revised)

ENTER EXECUTIVE SESSION

(G) (1) The appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against an employee, official, licensee or student requests a public hearing

(G) (2) The purchase of property for public purposes or the sale of property at competitive bidding

(G) (3) Conferences with the board's attorney to discuss matters which are the subject of pending or imminent court action

(G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with employees

(G) (5) Matters required to be kept confidential by federal law or rules or state statutes

(G) (6) Specialized details of security arrangements

Motion: _____ Second: _____

Dr. Swabb		Mrs. Brewer		Pastor Reindel		Mr. Besecker		Mr. Miller	
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ENTER EXECUTIVE SESSION at: _____

EXIT EXECUTIVE SESSION at: _____

Other business (if needed):

Motion: _____ Second: _____

Dr. Swabb		Mrs. Brewer		Pastor Reindel		Mr. Besecker		Mr. Miller	
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ADJOURNMENT

Motion: _____ Second: _____

Dr. Swabb		Mrs. Brewer		Pastor Reindel		Mr. Besecker		Mr. Miller	
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Time _____